Federal City Performing Arts Association
Board of Directors
Regular Board Meeting – Monday, November 24, 2008

Present: Stephen Bennett, John Benton, Russ Capps, Jack Gerard, Paula Gibson, Steve Herman, Michael Hill, Howland Hartley, Eric James, Steve Katsurinis, Greg Kubiak, Jerry Lee, Tom Mounteer, John O'Brien, Dan Patton, Paul Pompeo, Shannon Rozner, Robert Winter, Mark Young

Absent: Suzette Derrevere (Pompeo has proxy); John Benton (Mounteer has proxy); Howland Hartley (Hall has proxy); Todd Paul (Capps has proxy)

Staff: Robert Johnson, Jeff Buhrman

Guest: None

Call to Order

Chairman Hill called the meeting to order at 7:00 p.m. He thanked Shannon Rozner for hosting, and Tom Mounteer and George Farrah for hosting the new donor's party.

Consent Agenda

The Consent Agenda consisted of the following: Minutes of the September 15, 2008 Board meeting; President's Report; Artistic Director's Report; Executive Director's Report; Chair's Report.

MOTION: Capps moved that the documents constituting the Consent Agenda be approved as submitted. Katsurinis seconded. The motion was passed unanimously.

Treasurer's Report and Related Reports

Lee introduced Liz Leith of Haymaker and Associates, who summarized the FCPAA audit report for Fiscal 2008. FCPAA received an unqualified audit for the year.

MOTION: Hall moved that the audit report be accepted as presented. Young seconded. The motion was passed unanimously.

Lee introduced J.T. Hatfield Smith, Financial Advisor with SPC Financial, with whom FCPAA has a brokerage account. Smith distributed a document on the Association's brokerage account, and reviewed the current status of the account as well as the general state of investments.

Lee then presented the Treasurer's report for October.

MOTION: Rozner moved to accept the Treasurer's report. Gerard seconded. The motion was passed unanimously.

Development

Capps thanked Mounteer and Farrah for the wonderful party. Many people attending did not know about GMCW. The Hillwood follow up letter will drop on Tuesday. Rozner is in the process of identifying National, D.C., VA, and MD corporations that give charitable gifts.

MOTION: Lee moved to accept the Development report. Katsurinis seconded. The motion was passed unanimously.

Communications and Marketing

Hill introduced Patton by thanking him for the work he has undertaken in the absence of a Marketing Director. Patton presented the new logos and a video presentation on how these might be used in different situations. Patton extended his thanks to Brent Almond for his assistance. The Board applauded Patton and his Committee for their work. Patton went on to discuss work done on the GMCW website. Buhrman also extended his appreciation to Patton, citing that this was almost a full-time job since October. The Board gave Patton another round of applause.

Communications and Marketing - Advertising Sales

Buhrman said that the original goal set for advertising sales was not realistic, and we have had limited success in selling ads thus far. Other options for selling ads will be considered. Ticket sales are going well. Hill thanked everyone who is helping to sell tickets for the Holiday show.

MOTION: Gibson moved to accept the Communications and Marketing report and the Artistic Director's update. Gerard seconded. The motion was passed unanimously.

Building the Future

Winter reported on the work of the group in exploring optional spaces for a number of our purposes over the next several years.

Bylaws Change

Hill updated the Board on the Bylaws change addressing terms of office. Since there was not a quorum at the annual meeting, an online vote was conducted, and the recommended change passed. The approved amended language will be incorporated into the Bylaws.

The Spring Affair committee is now in place.

New Business

The Board extended congratulations to Jeff Buhrman and Roger Alford on their special event.

Adjournment

MOTION: Pompeo moved that the meeting be adjourned. Hall seconded. The motion was passed unanimously. The meeting adjourned at 8:45 p.m.